

REGULAR MEETING OF  
**THE HARTSVILLE/TROUSDALE COUNTY COMMISSION**  
MONDAY, JUNE 28, 2021 | 7:00 P.M. | TC COURTHOUSE  
*Work Session Monday, June 21, 2021 | 7:00PM | TC Courthouse*

**AGENDA**

**1. Open Court**

**2. Invocation** – Amber Russell

**3. Pledge to the American Flag** – Coy Dickey

**4. Roll Call** – Rita Crowder, *County Clerk*

**5. Approval of Minutes**

*The minutes of the May 24, 2021 Commission meeting have been distributed.*

**6. Announcements**

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**7. Amendments to the Agenda / Approval of Agenda**

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**8. Citizens' Response to Agenda Items**

*If you wish to speak to the Commission on a matter in this month's agenda, please sign in at this time.*

**9. County Mayor Report** – Stephen Chambers

**10. Committee Reports**

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|---------------------------------|-------------------------------|
| A. Steering Committee – June 1  | E. Prison Relations – June 15 |
| B. Budget & Finance – June 21   | F. <i>Other Reports</i>       |
| C. Building Committee – June 17 |                               |
| D. Parks & Recreation – June 14 |                               |

**11. Active Business**

**A. Appointments / Re-Appointments**

- 1) Beer Board
- 2) Planning Commission
- 3) Library Board

**B. Resolutions**

- 1) **Resolution 2021-15-719** FY2022 Appropriations to Non Profit Agencies
- 2) **Resolution 2021-16-720** FY2022 Lease Agreements

11. Active Business - continued

C. **Ordinances**

PUBLIC HEARING / SECOND READING / THIRD READING

- 1) **Ordinance 217-2021-08** FY2022 Budget Appropriations – General Services
- 2) **Ordinance 218-2021-09** FY2022 Tax Levy – General Services
- 3) **Ordinance 219-2021-10** FY2022 Budget Appropriations – Urban Services
- 4) **Ordinance 220-2021-11** FY2022 Tax Levy – Urban Services

FIRST READING

- 5) **Ordinance 221-2021-12** Rezoning A1 to R1 Walnut Grove
- 6) **Ordinance 222-2021-13** Rezoning C2 to R3 McMurry Blvd

D. **Budget Amendments**

**101 – COUNTY GENERAL**

2021-101-37	Line Items	\$ 115,393
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**111 – URBAN SERVICES**

2021-111-03	Line Items	\$ 14,087
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**116 – SOLID WASTE**

2021-116-04	Line Items	\$ 18,500
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**131 – HIGHWAY**

2021-131-05	Line Items	\$ 3,325
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**141 – GENERAL PURPOSE SCHOOLS**

FUND BALANCE DRAW – *Roll Call Vote*

2021-141-21FB (49)	TECH Equity Account	\$ 91,207.57
2021-141-22FB (50)	Textbook Reserves	47,871.00

INTERFUND TRANSFERS

2021-141-23 (51)	Summer Learning Camps	\$ 155,963.26
2021-141-24 (52)	TN Arts Commission	4,645
2021-141-25 (63)	Line Items	15,350.00
2021-141-26 (70)	JSMS Roof Interest	30,330
2021-141-27 (76)	Alt Instruction: Bonus Payments	3,530
2021-141-28 (77)	Summer Learning Camps Transportation	26,146.90
2021-141-29 (88)	JSMS Roof Interest	20,300.00

**143 – SCHOOLS – FOOD SERVICE PROGRAM**

2021-143-01 (75)	FY21 Commodities	\$ 10,981.75
2021-143-02 (82)	FY21 Commodities	424.20

E. **Notaries**

- *County Clerk will present names at Commission meeting.  
Notary applications are due by noon on the 4<sup>th</sup> Monday of each month.*

**12. Other Business**

- A. Review Debt Management Policy

**13. Public Comment**

**14. Adjourn**

# MINUTES

## MAY 24, 2021 - HARTSVILLE/TROUSDALE COUNTY COMMISSION MEETING

**BE IT REMEMBERED**, That the Hartsville/Trousdale County Commission met pursuant to adjournment with the Honorable Dwight Jewell, Commission Chairman presiding and the following commissioners present to wit: Beverly Atwood, Mary Ann Baker, Ken Buckmaster, Shane Burton, Gary Claridy, Coy Dickey, Bill Fergusson, Jerry Ford, Richard Harsh, Richard Johnson, Rachel Jones, David Nollner, Amber Russell, Lonnie Taylor, Gary Walsh, Steve Whittaker.

1. **Open Court** - Sheriff Ray Russell
2. **Invocation** - Richard Harsh
3. **Pledge to the American Flag** - David Nollner
4. **Roll Call** - Rita Crowder, County Clerk - 17 Present, 2 Absent, 1 Vacancy
5. **Approval of Minutes** -  
Motion this court approve the minutes as presented.  
Motion by Gary Walsh, Second by Rachel Jones **MOTION CARRIED**
6. **Announcements** - Conflict of Interest forms for employees and/or their immediate family members that might work for the county or school system, are before you and will need to be read when voting on the Budget Ordinances. Dwight Jewell, Mayor Stephen Chambers, Rachel Jones, and Lonnie Taylor will be attending TN County Services Administration meeting Tuesday thru Thursday. Comm. Jones announced that Mr. Braden Stover, with Sen. Hagerty's office, was present.
7. **Amendments to the Agenda/Approval of Agenda** - Several appointments to be added; 4 Notaries; a Resolution for CoreCivic/TN Dept. of Corrections for approval.  
Motion this court approve this Agenda as amended.  
Motion by Richard Harsh, Second by Jerry Ford **MOTION CARRIED**
8. **Citizens' Response to Agenda Items** - Jerry Thigpen signed in to speak. Being as he wasn't addressing and Agenda Item, he was given a chance to speak during Public Comment.
9. **County Mayor Report** - Stephen Chambers
  - **Co. Pool** - due to a staffing shortage and a shortage of chlorine, we are unable to open the pool this year.
  - **American Rescue Funds** - Should have guidelines by June 1st. We will have to appoint a task force/special committee to oversee the spending of these funds.
  - **Redistricting** - The Comptroller's office has released an updated guide to help with redistricting.
  - **Census** - We should have the local Census totals by Sept. 30th.
  - **Multi-Modal Grant/Local Parks & Rec. Grant** - The mayor has not had any updates on either of these. We were the only county in our district to apply for the Multi-Modal Grant. Hopefully, that will work in our favor.
10. **Committee Reports**
  - A. **Steering Committee** - May 4th - Approved minutes from the previous meeting. Mayor Chambers gave an update from Johnson Controls on the lighting at the park. Update on storm damage repairs and looking into why the tornado alert was not working properly. Discussed the budget hearings, the 5th Dist. Comm. Vacancy, and ongoing projects. Still waiting on the Wage Study to complete the Personnel Policy. They also discussed moving the Election Office to the Courthouse. Mr. Bryan King gave an update from the Industrial Dev. Board.
  - B. **Parks & Recreation** - May 4th - Met and discussed opening the co. pool and qualifications for the sign-on bonus they plan to implement. The next meeting is scheduled for June 14th.
  - C. **Budget & Finance** - May 17 - Reviewed the Budget Hearing minutes and the Trustee's Financial Report. Reviewed and recommended approval of the Budget Amendments on this Agenda. They also approved the Appropriations Ordinances for the budget.

- D. **Economic Development** - May 18 - Continued talks on the Retail Strategy Plan. The Industrial Dev. Board plans to meet on May 25th to put together a retail plan for the county. Mayor Chambers discussed the Entrepreneurial Development program. He talked about the American Rescue Plan and what the money could actually be used for. An Oversight Committee will be assembled to oversee these funds and how they are spent. Other announcements, the Governor's ECD Conference will be Aug. 5th. Mayor Chambers plans to attend. Natalie Knudsen brought the revamped 17-Stop Civil War Driving Tour brochures. She will need funding to print more for the rest areas. She will need 500 per area. She will get an estimate for the extra brochures and meet with the mayor. Backpack Program Car Show will be August 7th @ the High School. Bryan King present the awards dressed as a donkey if they get more than 300 entries.
- E. **Urban Service Council** - May 20 - Met and Reviewed the 111 Budget. Approved and set the Tax Rate for Urban Services to the same rate as last year, \$0.8753.

11. **Commissioner Selection - District 5**

**5th District Commissioner Appointment**

Three people had applied for this appointment: Kayla Moore, Sarah Murray, and Richard Davis  
Motion this court approve the applicants for consideration.

Motion by Rachel Jones, Second by Gary Claridy

**MOTION CARRIED**

**Kayla Moore** - Did not show up.

**Sarah Murray** - Has lived in Trousdale Co. for the past 20 years. She owns a small business and realizes that decisions made by the county are very important. She feels like she would be a good candidate and thanked the commission for their consideration.

**Richard (Rick) Davis** - Has lived in Trousdale Co. for the past 14 years. He's been married to his wife Christine for the past 30 years. They have 2 sons, both graduates of TCHS. Mr. Davis has worked with Rich Foods for 20 years, he has been plant manager for the last 16 years. He has lots of managerial and budgeting experience. He and his family love living in Trousdale and hopes that if he is elected, that his experience could be of service to the county.

Roll call vote was taken. Mr. Davis received 17 votes and Sarah Murray received 0.  
Mr. Davis was sworn in and began the duties of Co. Commissioner for the 5th Dist.

12. **Active Business**

A. **Appointments / Re-Appointments**

**ETHICS REVIEW BOARD**

- Mary Ann Baker

**PLANNING COMMISSION**

- David Thomas, Reappointment, 4yr term  
- Mark Swaffer, Reappointment, 4yr term

**PUBLIC RECORDS COMMISSION**

- Jerry Ford, term corresponds with Commissioner term (Aug 2022)

**RESALE OF LAND COMMITTEE**

- Lonnie Taylor

Motion this court approve appointments as presented.

Motion by Gary Walsh, Second by Beverly Atwood

**MOTION CARRIED**

**B. Resolutions**

- 1) **Resolution 2021-13-717** Highway Dept: 2021 County Road List  
Motion this court approve this Resolution.  
Motion by Richard Harsh, Second by Rachel Jones **MOTION CARRIED**
- 2) **Resolution 2021-14-718** CoreCivic and Tennessee Dept. of Corrections Contract Approval  
Motion this court approve this Resolution and authorize Mayor Chambers to negotiate and enter into contracts with CoreCivic and Tennessee Department of Corrections on behalf of Trousdale County.  
Motion by Jerry Ford, Second by Lonnie Taylor **MOTION CARRIED**

**C. Ordinances**

**PUBLIC HEARING**

- 1) **Ordinance 214-2021-05** Rezoning C2 to C2/R2 (McMurry Blvd)  
Motion this court close this Public Hearing.  
Motion by Gary Walsh, Second by Richard Harsh **MOTION CARRIED**
- 2) **Ordinance 215-2021-06** Rezoning R2 to C1 (West Main)  
Motion this court close this Public Hearing.  
Motion by Gary Walsh, Second by Amber Russell **MOTION CARRIED**
- 3) **Ordinance 216-2021-07** Rezoning A1 to C1 (Hwy 231S)  
Motion this court close this Public Hearing.  
Motion by Gary Walsh, Second by Amber Russell **MOTION CARRIED**

**SECOND READING**

- 4) **Ordinance 214-2021-05** Rezoning C2 to C2/R2 (McMurry Blvd)  
Motion this court approve this Ordinance - **2nd Rdg**  
Motion by Beverly Atwood, Second by Lonnie Taylor **MOTION CARRIED**
- 5) **Ordinance 215-2021-06** Rezoning R2 to C1 (West Main)  
Motion this court approve this Ordinance - **2nd Rdg**  
Motion by Richard Harsh, Second by Mary Ann Baker **MOTION CARRIED**
- 6) **Ordinance 216-2021-07** Rezoning A1 to C1 (Hwy 231 S)  
Motion this court approve this Ordinance - **2nd Rdg**  
Motion by Gary Claridy, Second by Jerry Ford **MOTION CARRIED**

**FIRST READING**

- 7) **Ordinance 217-2021-08** FY2022 Budget Appropriations - General Services  
Motion this court approve this Ordinance - **1st Rdg**  
Motion by Richard Harsh, Second by Coy Dickey  
**ROLL CALL, BOOK 3, PAGE 195 - 18 YES, 0 NO, 2 ABSENT** **MOTION CARRIED**
- 8) **Ordinance 218-2021-09** FY2022 Tax Levy - General Services  
Motion this court approve this Ordinance - **1st Rdg**  
Motion by Gary Claridy, Second by Richard Harsh  
**ROLL CALL, BOOK 3, PAGE 195 - 18 YES, 0 NO, 2 ABSENT** **MOTION CARRIED**
- 9) **Ordinance 219-2021-10** FY2022 Budget Appropriations - Urban Services  
Motion this court approve this Ordinance - **1st Rdg**  
Motion by Mary Ann Baker, Second by Gary Walsh  
**ROLL CALL, BOOK PAGE 195 - 18 YES, 0 NO, 2 ABSENT** **MOTION CARRIED**
- 10) **Ordinance 220-2021-11** FY2022 Tax Levy - Urban Services  
Motion this council approve this Ordinance - **1st Rdg**  
Motion by David Nollner, Second by Richard Johnson  
**ROLL CALL, BOOK PAGE 195 - 2 YES, 0 NO, 1 ABSENT** **MOTION CARRIED**

**D. Budget Amendments**

**111 -URBAN SERVICES FUND**

**2021-111-02** Trash Bins \$ 8,000

Motion this court approve this Budget Amendment.

Motion by Jerry Ford, Second by Lonnie Taylor

**MOTION CARRIED**

**116 - SOLID WASTE FUND**

**2021-116-03** Disposal Fees \$ 25,000

Motion this court approve this Budget Amendment.

Motion by Bill Fergusson, Second by Coy Dickey

**MOTION CARRIED**

**131 - HIGHWAY FUND**

**2021-131-03** Insurance Recovery \$ 12,162

**2021-131-04** Correct Line Items 14,332

Motion this court approve both Budget Amendments.

Motion by Richard Harsh, Second by Rachel Jones

**MOTION CARRIED**

**D. Notaries**

- Robert A. Charles - CoreCivic
- Michele Key - Trousdale Co. Veterinary Service
- Theresa Creasy - CoreCivic
- Jenesia Ellis - WB&T

Motion this court approve these Notary Applications.

Motion by Jerry Ford, Second by Amber Russell

**MOTION CARRIED**

**13. Other Business - None**

**14. Public Comment** - Jerry Thigpen was given 3 minutes to speak. He said that he had some commercial property that he would give away by signing a quit claim deed. He says it's valued at \$32 dollars a sq. ft. He also stated that he appreciated the millions of dollars that the county had spent on prosecuting him. He was impressed.

**15. Adjourn**

Motion this court Adjourn.

Motion by Gary Walsh, Second by Beverly Atwood

**MOTION CARRIED**

# APPOINTMENTS

JUNE 2021

## BEER BOARD

- Richard Davis**, *filling vacant term ending January 31, 2022*

## LIBRARY BOARD

- Amy Davenport**, *4 year term*
- Jenesia Ellis**, *4 year term*
- Thena Haynes**, *4 year term*

## PLANNING COMMISSION

- Sarah Murray**, *4 year term*

## COMMITTEE APPOINTMENTS

Chairman Jewell appoints 5<sup>th</sup> District Commissioner Richard Davis to the following Committees

- Economic Development
- Education
- Law Enforcement
- Personnel

*Motion to approve appointments as presented.*

*Motion to approve:* \_\_\_\_\_

*Second motion:* \_\_\_\_\_

VOICE VOTE

*Absent* \_\_\_\_\_

# **RESOLUTIONS**

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

**RESOLUTION #2021-15-719**

**APPROPRIATIONS TO NON-PROFIT CHARITABLE ORGANIZATIONS OF  
HARTSVILLE/TROUSDALE COUNTY, TENNESSEE FOR THE YEAR  
BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022**

**WHEREAS**, Section 5-9-109, Tennessee Code Annotated, authorizes the Hartsville/Trousdale County Commission to make appropriations to various nonprofit charitable organizations; and

**WHEREAS**, the Hartsville/Trousdale County Commission recognizes the various nonprofit charitable organizations providing services in Hartsville/Trousdale County Government have great need of funds to carry on their nonprofit charitable work.

**NOW, THEREFORE, BE IT RESOLVED** by the Hartsville/Trousdale County Commission, that twenty-nine thousand five hundred dollars (\$29,500) be appropriated to nonprofit organizations in Trousdale County as reflected below.

<u>Account</u>	<u>Agency</u>		<u>Amount</u>
101-58900-316	Habilitation and Training Services	\$	2,000
101-58900-316	Mid Cumberland Human Resources		7,500
101-58900-316	Trousdale County Help Center		5,000
101-58900-316	Hartsville/Trousdale County Chamber of Commerce		15,000
		<b>\$</b>	<b>29,500</b>

**BE IT FURTHER RESOLVED** that all appropriations enumerated in Section 1 above are subject to the following conditions:

1. That the non-profit charitable organization to which funds are appropriated shall file with the County Clerk and the disbursing official a copy of an annual report of its business affairs and transactions and the proposed use of the County's funds. Such annual report shall be prepared and certified by the Chief Financial Officer of such non-profit organization in accordance with Section 5-9-109(c), TCA.
2. That said funds must only be used by the named non-profit charitable organization in furtherance of their non-profit charitable purpose benefiting the general welfare of the residents of the Hartsville/Trousdale County.
3. That it is the expressed interest of the County Commission of Hartsville/Trousdale County providing these funds to the above named non-profit charitable organizations to be fully in compliance with Section 5-9-109 of TCA and any and all other laws which may apply to County appropriations to non-profit organizations and so this appropriation is made subject to compliance with any and all of these laws and regulations.

**BE IT FURTHER RESOLVED** that this resolution shall take effect from and after its passage and its provisions shall be in force from and after July 1, 2020. This resolution shall be spread upon the minutes of the Hartsville/Trousdale County Commission.

*Motion to approve:* \_\_\_\_\_

*Second motion:* \_\_\_\_\_

**Voice Vote**                  Absent \_\_\_\_\_

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
**Dwight Jewell**  
Commission Chair

\_\_\_\_\_  
**Rita Crowder**  
County Clerk

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

**RESOLUTION #2021-16-720**

**A RESOLUTION AUTHORIZING LEASE AGREEMENTS OF MORE THAN ONE YEAR FOR EQUIPMENT USED IN DAILY OPERATIONS**

**WHEREAS**, it is a necessary part of governmental functions to have various types of office equipment available for use in daily office operations; and

**WHEREAS**, it is often more financially feasible to lease equipment than to own and maintain such equipment.

**NOW, THEREFORE, BE IT RESOLVED** by the Hartsville/Trousdale County Commission that the following lease agreements for the General Services Departments and the purpose for said agreements are hereby authorized for the 2021-22 budget year:

Airgas	Services/supplies for Public Works Dept.
AT&T	DSL Service for Property Assessor, Sheriff, and Courts Departments
Artis Networks	IT Maintenance, IT Support, Computer Back Up
Business Information Systems	Software system for County Clerk Office, Register of Deeds
Canon, Inc.	Copier service for UT Extension, Sheriff
Cummins Crosspoint	Generator Maintenance for Jail, CJC, Administration Bldg
Datamaxx	Computer user agreement for NCIC/TIGS network for Jail
EMS Consultants (Elevos)	Billing System and Support for Ambulance Service
ESRI	GIS Maintenance Agreement for Property Assessor
Kone Elevator	Maintenance Agreement for Courthouse Elevator
NexAir Healthcare	Oxygen cylinder for Ambulance Service
Pitney Bowes Corporation	Postage Machine for General Services, Sheriff, and Courts
Progress, Inc.	Data Processing for Register of Deeds Office
Tri-County EMC	Broadband Dark Fiber, Internet Service, Wi-Fi Access, and Telephone Lines
TriZetto Provider Solutions	Claims System and Support for Ambulance Service
Xerox Corporation	Copier service for Ambulance Service
Wells Fargo	Copier service for Administration, CJC, Highway

Motion to approve: \_\_\_\_\_

**Voice Vote**

Second motion: \_\_\_\_\_

Absent \_\_\_\_\_

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
**Dwight Jewell**  
Commission Chair

\_\_\_\_\_  
**Rita Crowder**  
County Clerk



# **ORDINANCES**

**HARTSVILLE/TROUSDALE COUNTY GOVERNMENT**  
**ORDINANCE #217-2021-08**  
**AN ORDINANCE MAKING APPROPRIATIONS FOR THE VARIOUS FUNDS**  
**DEPARTMENTS, INSTITUTIONS, OFFICES AND AGENCIES OF**  
**THE GENERAL SERVICES FUNDS OF**  
**HARTSVILLE/TROUSDALE COUNTY GOVERNMENT**  
**FOR THE YEAR BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022**

**SECTION 1. BE IT ORDAINED** by the County Commission of Hartsville/Trousdale County Government, assembled in regular session, that the amounts hereafter set out are hereby appropriated for the purpose of meeting the expenses of the various funds, departments, institutions, offices and agencies of the general services funds of Hartsville/Trousdale County Government, for the capital outlay, and for meeting the payment of principal and interest on the County's debt maturing during the year beginning July 1, 2021 and ending June 30, 2022, according to the following schedule:

<b>GENERAL FUND</b>		
51100	County Commission	108,579
51220	Beer Board	423
51300	County Mayor	313,774
51400	County Attorney	31,000
51500	Election Commission <i>(including Voter Registration)</i>	126,819
51600	Register of Deeds	127,286
51720	Planning	119,139
51800	County Buildings	284,170
51910	Preservation of Records	2,000
52300	Property Assessor's Office	183,278
52400	County Trustee's Office	151,542
52500	County Clerk's Office	155,134
52600	Data Processing	75,500
53100	Circuit Court	206,288
53300	General Sessions Court	101,351
53400	Chancery Court	139,691
53700	Judicial Commissioners	40,589
53920	Courtroom Security	131,543
54110	Sheriff's Department	1,801,019
54150	Drug Enforcement	74,717
54160	Administration of the Sexual Offender Program	3,400
54210	Jail	1,179,672

54220	Workhouse	93,315
54240	Juvenile Services	49,396
54310	Fire Prevention and Control	288,673
54420	Rescue Squad	63,320
54490	Other Emergency Management	118,963
54510	Inspection and Regulation	1,500
54610	County Coroner/Medical Examiner	32,500
55110	Local Health Center	32,589
55120	Animal Control	62,814
55170	Alcohol and Drug Programs	8,980
55720	Sanitation Education/Information	44,200
56300	Senior Citizens Assistance	39,020
56500	Libraries	140,404
56700	Parks and Fair Boards	155,321
57100	Agricultural Extension Service	69,193
57500	Soil Conservation	14,021
58190	Other Economic and Community Development	464,558
58300	Veterans Services	18,608
58400	Other Charges	393,200
58600	Employee Benefits	5,500
58900	Miscellaneous	34,500
99100	Transfers Out	151,603
<b>Total General Fund</b>		<b>7,639,089</b>

#### **SOLID WASTE/SANITATION FUND**

55732	Convenience Centers	485,886
55751	Recycling Center	55,766
55759	Other Waste Disposal	225,000
55770	Post-Closure Care Costs	36,000
58400	Other Charges	46,000
<b>Total Solid Waste/Sanitation Fund</b>		<b>848,652</b>

#### **AMBULANCE SERVICE FUND**

55130	Ambulance/Emergency Medical	1,248,358
<b>Total Ambulance Service Fund</b>		<b>1,248,358</b>

**SPECIAL FUND CCA**

54900	Other Public Safety	65,000,000
	<b>Total Special Fund CCA</b>	<b>65,000,000</b>

**DRUG CONTROL FUND**

54150	Drug Enforcement	21,250
	<b>Total Drug Control Fund</b>	<b>21,250</b>

**HIGHWAY/PUBLIC WORKS FUND**

61000	Administration	225,169
62000	Highway and Bridge Maintenance	1,289,540
63100	Operation and Maintenance of Equipment	209,586
65000	Other Charges	75,500
66000	Employee Benefits	88,100
68000	Capital Outlay	377,000
	<b>Total Highway/Public Works Fund</b>	<b>2,264,895</b>

**GENERAL PURPOSE SCHOOL FUND**

71000	<b>Instruction</b>	
71100	Regular Instruction Program	5,594,896
71150	Alternative Instruction Program	130,571
71200	Special Education Program	909,645
71300	Vocational Education Program	379,700
72000	<b>Support Services</b>	
72110	Attendance	29,816
72120	Health Services	331,779
72130	Other Student Support	176,293
72210	Regular Instruction Program	392,281
72220	Special Education Program	77,640
72230	Vocational Education Program	32,541
72250	Technology	235,737
72310	Board of Education	188,765
72320	Director of Schools	232,939
72410	Office of the Principal	836,425
72510	Fiscal Services	157,586
72610	Operation of Plant	891,300
72620	Maintenance of Plant	243,565

72710	Transportation	683,372
73000	<b>Operation of Non-Instructional Services</b>	
73330	Community Services	103,731
73400	Early Education	115,618
76000	<b>Capital Outlay</b>	
76100	Regular Capital Outlay	1,088,000
82130	Education Debt Service	325,000
82330	Debt Service Contributions	16,350
91000	<b>Other Financing Resources</b>	
91190	Transfers Out	62,145
<b>Total General Purpose School Fund</b>		<b>13,235,695</b>

#### **CENTRAL CAFETERIA FUND**

73100	Food Services	930,414
<b>Total Central Cafeteria Fund</b>		<b>930,414</b>

#### **GENERAL DEBT SERVICE FUND**

82100	Principal on Debt	582,132
82200	Interest on Debt	266,728
82300	Other Debt Service	26,220
<b>Total General Debt Service Fund</b>		<b>875,080</b>

#### **EDUCATION DEBT SERVICE FUND**

82130	Education Debt Service	593,410
82330	Other Education Debt Service	14,000
<b>Total Education Debt Service Fund</b>		<b>607,410</b>

#### **WATER AND SEWER UTILITY DISTRICT**

55900	Other Public Health and Welfare	3,488,071
<b>Total Water and Sewer Utility District</b>		<b>3,488,071</b>

**BE IT FURTHER ORDAINED**, that the budget for the School Federal Projects Fund shall be the budget approved for separate projects within the fund by the Tennessee Department of Education.

**SECTION 2. BE IT FURTHER ORDAINED** that there are also hereby appropriated certain portions of the commissions and fees for collecting taxes and licenses and for administering other funds which the Trustee, County Clerk, Circuit Court Clerk, Clerk and Master, Register and the Sheriff and their officially authorized deputies and assistants may severally be entitled to receive under State laws heretofore or hereafter enacted. Expenditures out of commissions, and/or fees collected by the Trustee, County Clerk, Circuit Court Clerk, Clerk and Master, Register and the Sheriff may be made for such purposes and in such amounts as may be authorized by existing law or by valid order of any court having power to make such appropriations. Any excess commissions and/or fees collected over and above the expenditures duly and conclusively authorized shall be paid over to the Trustee and converted into the General Fund as provided by law.

**BE IT FURTHER ORDAINED** that if any fee officials, as enumerated in Section 8-22-101, T.C.A., operate under provisions of Section 8-22-104, T.C.A., provisions of the preceding paragraph shall not apply to those particular officials.

**SECTION 3. BE IT FURTHER ORDAINED** that any amendment to the budget, except for amendments to the budget for funds under the supervision of the director of schools, shall be approved as provided for in Section 5-9-407, T.C.A. The director of schools must receive approval of the Board of Education and the County Commission for transfers between major categories as required by law.

One copy of each amendment shall be filed with the county clerk, one copy with the chairman of the budget committee, and one with each divisional or departmental head concerned. The reason(s) for each transfer shall be clearly stated; however, this section shall in no case whatsoever be construed as authorizing transfer from one fund to another but shall apply solely to transfers within a certain fund.

**SECTION 4. BE IT FURTHER ORDAINED** that any appropriations made by this ordinance which cover the same purpose for which a specific appropriation is made by statute is made in lieu of but not in addition to said statutory appropriation. The salary, wages or remuneration of each officer, employee or agent of the county shall not be in excess of the amounts authorized by existing law or as set forth in the estimate of expenditures which accompanies this ordinance. Provided, however, that appropriations for such salaries, wages or other remuneration hereby authorized shall in no case be construed as permitting expenditures for an office, agency, institution, division or department of the County in excess of the appropriation made herein for such office, agency, institution, division or department of the County. Such appropriation shall constitute the limit to the expenditures of any office, agency, institution division or department of the County. Such appropriation shall constitute the limit to the expenditures of any office, agency, institution, division or department for the year ending June 30, 2021. The aggregate expenditures for any item of appropriation shall in no instance be more than the amount herein appropriated for such item.

**SECTION 5. BE IT FURTHER ORDAINED** that any ordinance which may hereafter be presented to the County Commission providing for appropriations in addition to those made by this Budget Appropriation Ordinance shall specifically provide sufficient revenue or other funds, actually to be provided during the year in which the expenditure is to be made, to meet such additional appropriation. Said appropriating ordinance shall be made, to meet such additional appropriation. Said appropriating ordinance shall be submitted to and approved by the State Director of Local Finance after its adoption as provided by Section 9-21-403 Tennessee Code Annotated.

**SECTION 6. BE IT FURTHER ORDAINED** that the County Mayor and County Clerk are hereby authorized to borrow money on revenue anticipation notes, provided such notes are first approved by the Director of Local Finance, to pay for the expenses herein authorized until the taxes and other revenue for the year 2021-21 have been collected. The proceeds of loans for each individual fund shall not exceed 60% of the appropriations of each individual fund and shall be used only to pay the expenses and other requirements

of the fund for which the loan is made. The loan shall be paid out of revenue from the fund for which money is borrowed. The notes evidencing the loans authorized under this section shall be issued under the applicable sections of Title 9, Chapter 21 Tennessee Code Annotated. Said notes shall be signed by the County Mayor and countersigned by the County Clerk and shall mature and be paid in full without renewal not later than June 30, 2022.

**SECTION 7. BE IT FURTHER ORDAINED** that the delinquent County property taxes for the year 2019 and prior years and the interest and penalty thereon collected during the year ending June 30, 2022 shall be apportioned to the various County funds according to the subdivision of the tax levy for the year 2021. The Clerk and Master and the Trustee are hereby authorized and directed to make such apportionment accordingly.

**SECTION 8. BE IT FURTHER ORDAINED** that all unencumbered balances of appropriations remaining at the end of the year shall lapse and be of no further effect at the end of the year at June 30, 2022.

**SECTION 9. BE IT FURTHER ORDAINED** that any ordinance or part of an ordinance which has heretofore been passed by the County Commission which is in conflict with any provision in this ordinance be and the same is hereby repealed.

**SECTION 10. BE IT FURTHER ORDAINED** that this ordinance shall take effect from and after its passage and its provisions shall be in force from and after July 1, 2021. This ordinance shall be spread upon the minutes of the County Commission.

*Recommended by Budget & Finance Committee May 17, 2021  
Public Hearing to be held on June 28, 2021*

	1M <u>Richard Harsh</u>		<i>Roll Call Vote</i>			
First Reading:	<u>May 24, 2021</u>	2m <u>Coy Dickey</u>	YES <u>18</u>	NO <u>0</u>	Absent <u>2</u>	<b><u>PASSED</u></b>

*On May 21, 2021, Governor Lee certified a 2% salary increase for Elected Officials. This increase was added after the first reading of the Hartsville/Trousdale County Budget and the increase is reflected in this Ordinance for the second and third reading.*

*Motion to approve this Ordinance with amendments that include the certified 2% salary increase for Elected Officials.*

	1M _____		<i>Roll Call Vote</i>			
Second Reading:	<u>June 28, 2021</u>	2m _____	YES _____	NO _____	Absent _____	_____

	1M _____		<i>Roll Call Vote</i>			
Third Reading:	<u>June 28, 2021</u>	2m _____	YES _____	NO _____	Absent _____	_____

**Approved:**

**Approved:**

**Attest:**

*Dwight Jewell, Commission Chairman*

*Stephen Chambers, Mayor*

*Rita Crowder, County Clerk*

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT  
**ORDINANCE #218-2021-09**

**ORDINANCE FIXING THE TAX LEVY IN THE GENERAL SERVICES FUNDS OF  
 THE HARTSVILLE/TROUSDALE COUNTY GOVERNMENT  
 FOR THE FISCAL YEAR BEGINNING JULY 1, 2021**

**SECTION 1. BE IT ORDAINED** by the Board of County Commissioners of Hartsville/Trousdale County Government assembled in regular session, that the combined property tax rate for Hartsville/Trousdale County Government for the fiscal year **beginning July 1, 2021, shall be \$2.4388 on each \$100.00** of taxable property, which is to provide revenue for each of the following funds and otherwise conform to the following levies:

Fund	Rate
General	\$ 1.1786
Solid Waste/Sanitation	0.2229
Ambulance Service	0.2231
Highway Department	0.0435
General Purpose School	0.6334
General Debt Service	0.1373
<b>Total</b>	<b>\$2.4388</b>

**SECTION 2. BE IT FURTHER ORDAINED** that there is hereby levied a gross receipts tax as provided by law. The proceeds of the gross receipts tax herein levied shall accrue to the General, Solid Waste/Sanitation, Ambulance Service, Highway Department, the General Purpose School Fund and the General Debt Service, on the basis of the current year property tax rate.

**SECTION 3. BE IT FURTHER ORDAINED** that the revenues from the investment of idle funds by the County Trustee shall be placed in the General Fund with the exception of specific investments made for the Highway/Public Works Fund and the Education Debt Service Fund.

**SECTION 4. BE IT FURTHER ORDAINED** that all ordinances of the Board of County Commissioners of Hartsville/Trousdale County Government which are in conflict with this ordinance are hereby repealed.

**SECTION 5. BE IT FURTHER ORDAINED** that this ordinance takes effect from and after its passage, the public welfare requiring it. This ordinance shall be spread upon the minutes of the Board of County Commissioners.

*Approved by the Budget & Finance Committee on May 17, 2021*

*Public Hearing to be held on June 28, 2021*

First Reading:	<u>May 24, 2021</u>	1M <u>Gary Claridy</u> 2m <u>Richard Harsh</u>	Roll Call Vote YES <u>18</u> NO <u>0</u> ABS <u>2</u>	<u>PASSED</u>
Second Reading:	<u>June 28, 2021</u>	1M _____ 2m _____	Roll Call Vote YES _____ NO _____ ABS _____	_____
Third Reading:	<u>June 28, 2021</u>	1M _____ 2m _____	Roll Call Vote YES _____ NO _____ ABS _____	_____

**Approved:**

**Approved:**

**Attest:**

*Dwight Jewell, Commission Chairman*

*Stephen Chambers, Mayor*

*Rita Crowder, County Clerk*

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT  
**ORDINANCE #219-2021-10**

**AN ORDINANCE MAKING APPROPRIATIONS FOR THE VARIOUS FUNDS  
DEPARTMENTS, INSTITUTIONS, OFFICES AND AGENCIES OF  
THE URBAN SERVICES FUND OF  
HARTSVILLE/TROUSDALE COUNTY GOVERNMENT  
FOR THE YEAR BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022**

**SECTION 1. BE IT ORDAINED** by the Board of County Commissioners of Hartsville/Trousdale County Government assembled in called session, that the amounts hereafter set out are hereby appropriated for the purpose of meeting the expenses of the various funds, departments, institutions, offices and agencies of the urban services fund(s) of Hartsville/Trousdale County Government for the capital outlay, and for meeting the payment of principal and interest on the government's outstanding debt maturing during the year beginning July 1, 2021, and ending June 30, 2022, according to the following schedule:

<b>URBAN SERVICES FUND</b>		
54110	Sheriff's Department	540,913
54310	Fire Prevention and Control	9,500
55731	Waste Pickup	348,008
56700	Parks and Fair Boards	30,000
51400	Other Social Cultural and Recreational	4,000
58400	Other Charges	144,700
58600	Employee Benefits	2,250
62000	Highway and Bridge Maintenance	80,000
82110	General Government Debt Service	37,094
91200	Capital Projects	40,000
<b>Total Urban Services Fund</b>		<b>1,236,465</b>

**SECTION 2. BE IT FURTHER ORDAINED** that there are also hereby appropriated certain portions of the commissions and fees for collecting taxes and licenses and for administering other funds which the Trustee, County Clerk, Circuit Court Clerk, Clerk and Master, Register and the Sheriff and their officially authorized deputies and assistants may severally be entitled to receive under State laws heretofore or hereafter enacted. Expenditures out of commissions, and/or fees collected by the Trustee, County Clerk, Circuit Court Clerk, Clerk and Master, Register and the Sheriff may be made for such purposes and in such amounts as may be authorized by existing law or by valid order of any court having power to make such appropriations. Any excess commissions and/or fees collected over and above the expenditures duly and conclusively authorized shall be paid over to the Trustee and converted into the General Fund as provided by law.

**BE IT FURTHER ORDAINED** that if any fee officials, as enumerated in Section 8-22-101, T.C.A., operate under provisions of Section 8-22-104, T.C.A., provisions of the preceding paragraph shall not apply to those particular officials.

**SECTION 3. BE IT FURTHER ORDAINED** that any amendment to the budget, except for amendments to the budget for funds under the supervision of the director of schools, shall be approved as provided for in Section 5-9-407, T.C.A. The director of schools must receive approval of the Board of Education and the Board of County Commissioners for transfers between major categories as required by law.

One copy of each amendment shall be filed with the county clerk, one copy with the chairman of the budget committee, and one with each divisional or departmental head concerned. The reason(s) for each transfer shall be clearly stated; however, this section shall in no case whatsoever be construed as authorizing transfer from one fund to another, but shall apply solely to transfers within a certain fund.

**SECTION 4. BE IT FURTHER ORDAINED** that any appropriations made by this ordinance which cover the same purpose for which a specific appropriation is made by statute is made in lieu of but not in addition to said statutory appropriation. The salary, wages or remuneration of each officer, employee or agent of the county shall not be in excess of the amounts authorized by existing law or as set forth in the estimate of expenditures which accompanies this ordinance. Provided, however, that appropriations for such salaries, wages or other remuneration hereby authorized shall in no case be construed as permitting expenditures for an office, agency, institution, division or department of the County in excess of the appropriation made herein for such office, agency, institution, division or department of the County. Such appropriation shall constitute the limit to the expenditures of any office, agency, institution division or department of the County. Such appropriation shall constitute the limit to the expenditures of any office, agency, institution, division, or department for the year ending June 30, 2022. The aggregate expenditures for any item of appropriation shall in no instance be more than the amount herein appropriated for such item.

**SECTION 5. BE IT FURTHER ORDAINED** that any ordinance which may hereafter be presented to the Board of County Commissioners providing for appropriations in addition to those made by this Budget Appropriation Ordinance shall specifically provide sufficient revenue or other funds, actually to be provided during the year in which the expenditure is to be made, to meet such additional appropriation. Said appropriating ordinance shall be made, to meet such additional appropriation. Said appropriating ordinance shall be submitted to and approved by the State Director of Local Finance after its adoption as provided by Section 9-21-403, Tennessee Code Annotated.

**SECTION 6. BE IT FURTHER ORDAINED** that the County Mayor and County Clerk are hereby authorized to borrow money on revenue anticipation notes, provided such notes are first approved by the Director of Local Finance, to pay for the expenses herein authorized until the taxes and other revenue for the year 2021-21 have been collected. The proceeds of loans for each individual fund shall not exceed 60% of the appropriations of each individual fund and shall be used only to pay the expenses and other requirements of the fund for which the loan is made. The loan shall be paid out of revenue from the fund for which money is borrowed. The notes evidencing the loans authorized under this section shall be issued under the applicable sections of Title 9, Chapter 21, Tennessee Code Annotated. Said notes shall be signed by the County Executive and countersigned by the County Clerk and shall mature and be paid in full without renewal not later than June 30, 2022.

**SECTION 7. BE IT FURTHER ORDAINED** that the delinquent County property taxes for the year 2021 and prior years and the interest and penalty thereon collected during the year ending June 30, 2022, shall be apportioned to the various County funds according to the subdivision of the tax levy for the year 2021. The Clerk and Master and the Trustee are hereby authorized and directed to make such apportionment accordingly.

**SECTION 8. BE IT FURTHER ORDAINED** that all unencumbered balances of appropriations remaining at the end of the year shall lapse and be of no further effect at the end of the year on June 30, 2022.

**SECTION 9. BE IT FURTHER ORDAINED** that any ordinance or part of an ordinance which has heretofore been passed by the Board of County Commissioners which is in conflict with any provision in this ordinance be and the same is hereby repealed.

**SECTION 10. BE IT FURTHER ORDAINED** that this ordinance shall take effect from and after its passage and its provisions shall be in force from and after July 1, 2021. This ordinance shall be spread upon the minutes of the Board of County Commissioners.

*Recommended by Urban Services Council May 20, 2021*

*Recommended by Budget & Finance Committee May 17, 2021*

*Public Hearing to be held on June 28, 2021*

		1M <u>Mary Ann Baker</u>		<i>Roll Call Vote</i>				
First Reading:	<u>May 24, 2021</u>	2m <u>Gary Walsh</u>	YES <b>18</b>	NO <b>0</b>	Absent <b>2</b>		<b>PASSED</b>	

		1M _____		<i>Roll Call Vote</i>				
Second Reading:	_____	2m _____	YES _____	NO _____	Absent _____		_____	

		1M _____		<i>Roll Call Vote</i>				
Third Reading:	_____	2m _____	YES _____	NO _____	Absent _____		_____	

**Approved:**

**Approved:**

**Attest:**

\_\_\_\_\_  
*Dwight Jewell, Commission Chairman*

\_\_\_\_\_  
*Stephen Chambers, Mayor*

\_\_\_\_\_  
*Rita Crowder, County Clerk*

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

**ORDINANCE #220-2021-11**

**ORDINANCE FIXING THE TAX LEVY IN THE URBAN SERVICES FUND OF  
THE HARTSVILLE/TROUSDALE COUNTY GOVERNMENT  
FOR THE FISCAL YEAR BEGINNING JULY 1, 2021**

**SECTION 1. BE IT ORDAINED** by the Urban Services Council of the Hartsville/Trousdale County Government assembled in regular session, that the combined property tax rate for the Urban Services Fund(s) of the Hartsville/Trousdale County Government for the fiscal year beginning **July 1, 2021 shall be \$0.8753 on each \$100.00 of taxable property**, which is to provide revenue for each of the following funds and otherwise conform to the following levies:

<b>Fund</b>	<b>Rate</b>
Urban Services	\$ 0.8753
<b>Total</b>	<b>\$ 0.8753</b>

**SECTION 2. BE IT FURTHER ORDAINED** that all ordinances of the Urban Services Council of the Hartsville/Trousdale County Government which are in conflict with this ordinance are hereby repealed.

**SECTION 3. BE IT FURTHER ORDAINED** that this ordinance take effect from and after its passage, the public welfare requiring it. This ordinance shall be spread upon the minutes of the Board of County Commissioners.

Approved by the Urban Services Council on May 20, 2021

Approved by the Budget & Finance Committee on May 17, 2021

Public Hearing to be held on June 28, 2021

	1M <u>David Nollner</u>				<i>Roll Call Vote</i>		
First Reading:	<u>May 24, 2021</u>	2m <u>Richard Johnson</u>	YES <u>2</u>	NO <u>0</u>	Absent <u>1</u>		<b>PASSED</b>
	1M _____				<i>Roll Call Vote</i>		
Second Reading:	_____	2m _____	YES _____	NO _____	Absent _____		_____
	1M _____				<i>Roll Call Vote</i>		
Third Reading:	_____	2m _____	YES _____	NO _____	Absent _____		_____

**Approved:**

**Approved:**

**Attest:**

*Dwight Jewell, Commission Chairman*

*Stephen Chambers, Mayor*

*Rita Crowder, County Clerk*

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT  
**ORDINANCE #221-2021-12**

**AN ORDINANCE TO AMEND ARTICLE V, SECTION 5.020 OF THE ZONING  
ORDINANCE OF TROUSDALE COUNTY, TENNESSEE, BY REZONING  
PARCEL 015.02, TAX MAP 017 FROM A1 TO R1**

**WHEREAS**, the land use controls of Hartsville/Trousdale County, Tennessee have been adopted for the purpose of promoting the public health, safety, morals, convenience, order, prosperity, and general welfare of the community; and

**WHEREAS**, the location and boundaries of the zoning districts established by this resolution and ordinance, are bounded and defined as shown on the official zoning map, entitled Zoning Map of Trousdale County, Tennessee, and any amendment thereto; and

**WHEREAS**, the Hartsville/Trousdale County Regional Planning Commission has duly reviewed and recommended these requests to the County Commission; and

**WHEREAS**, the County Commission has reviewed such recommendation and has conducted a public hearing prior to the second reading.

**NOW, THEREFORE, BE IT ORDAINED BY THE HARTSVILLE/TROUSDALE COUNTY  
COMMISSION:**

That the Zoning Map of Trousdale County, Tennessee be amended by the rezoning of a parcel from A-1 Agricultural to R-1 Residential at the property identified as follows:

Trousdale County Tax Map 017, Parcel 015.02;

This being a one acre lot located at 150 Walnut Grove Road, Hartsville, TN.

**BE IT ENACTED** that this ordinance shall take effect from and after its adoption, the public welfare requiring it.

*This Rezoning request is recommended by Planning Commission June 14, 2021  
Public Hearing to be held on July 26, 2021 if approved on 1<sup>st</sup> Reading*

First Reading:	<u>June 28, 2021</u>	1M _____	<b>Vote by General Consent</b>
		2m _____	Absent _____
Second Reading:	<u>July 26, 2021</u>	1M _____	<b>Vote by General Consent</b>
		2m _____	Absent _____

**Approved:**

**Attest:**

*Dwight Jewell, Commission Chairman*

*Rita Crowder, County Clerk*

Trousdale County - Parcel: 017 015.02



Date: June 1, 2021  
County: Trousdale  
Owner: WOODARD TRINA  
Address: WALNUT GROVE RD  
Parcel Number: 017 015.02  
Deeded Acreage: 5  
Calculated Acreage: 0  
Date of Imagery: 2017

Esri, HERE, Garmin, (c) OpenStreetMap contributors  
TN Comptroller - OLG  
TDOT  
State of Tennessee, Comptroller of the Treasury, Office of Local Government  
(OLG)

The property lines are compiled from information maintained by your local county Assessor's

HARTSVILLE/TROUSDALE COUNTY  
Sam Edwards | Zoning & Building Inspector  
328 Broadway, Room 1 | Hartsville, TN 37074  
office (615) 374-1125 | fax (615) 374-0558

**ZONING CHANGE**

**PARCEL INFORMATION**

Current Zoning A1 Requested Zoning R1 Reason Gift 1 acre to son  
Property Owner Tony and Trina Woodard Phone [REDACTED]  
Property Address 150 Walnut Grove Rd Hartsville TN           
Lot Size          Road Frontage          ft. Easements          ft  
Tax Map Number 17 Group          Parcel 15.02 Record/Deed Book           
Subdivision Name          Phase          Lot #           
Water Source CSW Sewer or Septic Septic

**APPLICANT INFORMATION**

Applicant Name Trina Woodard Phone [REDACTED]  
Mailing Address 150 Walnut Grove Rd Hartsville, TN           
Email: [REDACTED] Text

**IMPACT INFORMATION**

Zoning of Surrounding Properties Residential  
Names of Surrounding Property Owners Inez Sircy, carol Lamb, Rex Oldham  
Affected Roads Walnut Grove Rd  
Schools Affected Trousdale County Schools  
Public Utilities Castalian Springs

**ACTION TAKEN**

Reviewed by Planning Commission          Action           
Reviewed by BZA          Action           
Zoning Ordinance at County Commission  
1<sup>st</sup> Reading          Action           
Public Hearing          Action           
2<sup>nd</sup> Reading          Action         

Passed          Failed, state reason         

Trina Woodard  
Applicant Signature

May 03, 2021

Date Submitted

\$100 Application fee

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT  
**ORDINANCE #222-2021-13**

**AN ORDINANCE TO AMEND ARTICLE V, SECTION 5.020 OF THE ZONING  
RESOLUTION OF HARTSVILLE, TENNESSEE, BY REZONING  
PARCEL 017.02, TAX MAP 019M GROUP C FROM A1 TO R1**

**WHEREAS**, the land use controls of Hartsville/Trousdale County, Tennessee have been adopted for the purpose of promoting the public health, safety, morals, convenience, order, prosperity, and general welfare of the community; and

**WHEREAS**, the location and boundaries of the zoning districts established by this resolution and ordinance, are bounded and defined as shown on the official zoning map, entitled Zoning Map of Trousdale County, Tennessee, and any amendment thereto; and

**WHEREAS**, the Hartsville/Trousdale County Regional Planning Commission has duly reviewed and recommended these requests to the County Commission; and

**WHEREAS**, the County Commission has reviewed such recommendation and has conducted a public hearing prior to the second reading.

**NOW, THEREFORE, BE IT ORDAINED BY THE HARTSVILLE/TROUSDALE COUNTY COMMISSION:**

That the Zoning Map of Trousdale County, Tennessee be amended by the rezoning of a parcel from C-2 Commercial to R-3 Residential at the property identified as follows:

Trousdale County Tax Map 019M Group C Parcel 017.02;  
This being 7.15 acres lot located at McMurry Boulevard, Hartsville, TN.

**BE IT ENACTED** that this ordinance shall take effect from and after its adoption, the public welfare requiring it.

*This Rezoning request is recommended by Planning Commission June 14, 2021  
Public Hearing to be held on July 26, 2021 if approved on 1<sup>st</sup> Reading*

First Reading:	<u>June 28, 2021</u>	1M _____	<b>Vote by General Consent</b>
		2m _____	Absent _____
Second Reading:	<u>July 26, 2021</u>	1M _____	<b>Vote by General Consent</b>
		2m _____	Absent _____

**Approved:**

**Attest:**

*Dwight Jewell, Commission Chairman*

*Rita Crowder, County Clerk*

Trousdale County - Parcel: 019M C 017.02



Date: June 1, 2021  
County: Trousdale  
Owner: BEASLEY LEWIS C  
Address: MCMURRY BLVD E  
Parcel Number: 019M C 017.02  
Deeded Acreage: 7.15  
Calculated Acreage: 0  
Date of Imagery: 2017

Esri, HERE, Garmin, (c) OpenStreetMap contributors  
TN Comptroller - OLG  
TDOT  
State of Tennessee, Comptroller of the Treasury, Office of Local Government  
(OLG)

HARTSVILLE/TROUSDALE COUNTY  
Sam Edwards | Zoning & Building Inspector  
328 Broadway, Room 1 | Hartsville, TN 37074  
office (615) 374-1125 | fax (615) 374-1100

**ZONING CHANGE**

**PARCEL INFORMATION**

C-2  
Current Zoning Commercial Requested Zoning R3 Reason Development  
Property Owner Beasley Lewis C Jerry Scurlock & Michael Dies Phone [REDACTED]  
Property Address 0 McMurry East Blvd Hartsville TN 37074  
Lot Size 7.15 acres Road Frontage 329 ft ft. Easements N/A ft  
Tax Map Number 019M Group C Parcel 017.02 Record/Deed Book RB119/849  
Subdivision Name N/A Phase N/A Lot # N/A  
Water Source City Sewer or Septic City

**APPLICANT INFORMATION**

Applicant Name CRAIG MORELAND & CODY HAYNES Phone [REDACTED]  
Mailing Address 738 N. Cumberland St LEBANON TN 37087  
Email: [REDACTED]

**IMPACT INFORMATION**

Zoning of Surrounding Properties Residential & Commercial  
Names of Surrounding Property Owners Stanley Holder, Hartsville Cabinet  
Affected Roads McMurry East Blvd  
Schools Affected Trousdale County High & Jim Satterfield Middle & Trousdale County Elementary  
Public Utilities Hartsville Water Department & Tri-County Electric

**ACTION TAKEN**

Reviewed by Planning Commission \_\_\_\_\_ Action \_\_\_\_\_  
Reviewed by BZA \_\_\_\_\_ Action \_\_\_\_\_  
Zoning Ordinance at County Commission  
1<sup>st</sup> Reading \_\_\_\_\_ Action \_\_\_\_\_  
Public Hearing \_\_\_\_\_ Action \_\_\_\_\_  
2<sup>nd</sup> Reading \_\_\_\_\_ Action \_\_\_\_\_  
Passed Failed, state reason

Applicant Signature

Date Submitted

**\$100 Application fee**

# **BUDGET AMENDMENTS**

**BA 101-37 LINE ITEMS \$115,393**

**| BUDGET AMENDMENT**

**2021-101-37**

Request is hereby made to amend **Fund 101 County General** budget as follows:

		<u>DEBIT:</u>	<u>CREDIT:</u>
101-51800-335	County Buildings: Repairs and Maint.	\$ 4,615	
101-51300-187	Mayor's Office: Overtime		\$ 1,500
101-51300-201	Mayor's Office: Social Security		93
101-51300-204	Mayor's Office: State Retirement		75
101-51300-212	Mayor's Office: Medicare		22
101-51300-332	Mayor's Office: Legal Notices		1,500
101-51300-348	Mayor's Office: Postage		825
101-51300-471	Mayor's Office: Software		450
101-51300-499	Mayor's Office: Other Supplies		100
101-51300-508	Mayor's Office: Notary Bond		50
101-41520	Building Permits	\$ 1,000	
101-51720-509	Planning Office: Refunds on Building Permits		1,000
101-51720-524	Planning Office: Staff Development	\$ 1,580	
101-51720-302	Planning Office: Advertising		300
101-51720-320	Planning Office: Dues and Memberships		80
101-51720-332	Planning Office: Public Notices		1,000
101-51720-435	Planning Office: Office Supplies		200
101-52300-207	Property Assessor: Medical Insurance	\$ 970	
101-52300-317	Property Assessor: Data Processing Services		300
101-52300-332	Property Assessor: Legal Notices		250
101-52300-435	Property Assessor: Office Supplies		250
101-52300-508	Property Assessor: Notary Bond		50
101-52300-719	Property Assessor: Office Equipment		120
101-52600-307	Data Processing: Communication	\$ 2,500	
101-52600-399	Data Processing: Other Contracted Services		2,500
101-40210	Local Option Sales Tax	\$ 95,028	
101-54110-106	Sheriff Dept: Deputies		40,000
101-54110-148	Sheriff Dept: Dispatch		12,000
101-54110-201	Sheriff Dept: Social Security		3,224
101-54110-204	Sheriff Dept: State Retirement		2,600
101-54110-212	Sheriff Dept: Medicare		754
101-54110-332	Sheriff Dept: Legal Notices		700
101-54110-338	Sheriff Dept: Vehicle Repairs & Maintenance		20,000
101-54110-351	Sheriff Dept: Rentals		6,500
101-54110-353	Sheriff Dept: Towing Services		2,500
101-54110-399	Sheriff Dept: Contracted Services		2,000
101-54110-401	Sheriff Dept: Animal Supplies		1,500

101-54110-451	Sheriff Dept: Uniforms		2,500
101-54110-599	Sheriff Dept: Other Charges		750
101-54150-425	Drug Enforcement: Gasoline	\$ 500	
101-54150-106	Drug Enforcement: Deputy		500
101-54210-335	Jail: Building Repair & Maintenance	\$ 5,000	
101-54210-790	Jail: Other Equipment	4,200	
101-54210-187	Jail: Overtime		2,000
101-54210-336	Jail: Equipment Repairs & Maintenance		2,700
101-54210-708	Jail: Communication Equipment		4,500
<b>TOTAL</b>		<b>\$ 115,393</b>	<b>\$ 115,393</b>

**Purpose:** Clean up line items. No fund balance draws.  
 Sheriff salary adjustment is due to overtime worked, vacations, and short staff coverage due to C19.

**Budget Amendment Total** \$ 115,393 \$ 115,393

As recommended by the Budget & Finance Committee \_\_\_\_\_

Motion to approve: \_\_\_\_\_

Second: \_\_\_\_\_ **Voice Vote** *Absent* \_\_\_\_\_

**Budget Amendment** 2021-101-37 *approved by Commission on* \_\_\_\_\_

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
 DWIGHT JEWELL  
 COMMISSION CHAIRMAN

\_\_\_\_\_  
 RITA CROWDER  
 COUNTY CLERK

**BA 111-03 LINE ITEMS \$14,087**

**| BUDGET AMENDMENT**

**2021-111-03**

Request is hereby made to amend **Fund 111 Urban Services** budget as follows:

		<u>DEBIT:</u>	<u>CREDIT:</u>
111-55731-338	Waste Collection	\$ 13,487	
111-54110-140	Sheriff Dept: Salary Supplement		\$ 800
111-54110-718	Sheriff Dept: Motor Vehicles		12,687
111-56700-724	Parks & Recreation: Site Development	\$ 600	
111-56900-599	Other Social: Other Social Programs		600
<b>TOTAL</b>		<b>\$ 14,087</b>	<b>\$ 14,087</b>

**Purpose:** Clean up line items. No fund balance draws.

<b>Budget Amendment Total</b>	<b>\$ 14,087</b>	<b>\$ 14,087</b>
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As recommended by the Budget & Finance Committee \_\_\_\_\_

Motion to approve: \_\_\_\_\_

Second: \_\_\_\_\_ **Voice Vote** *Absent* \_\_\_\_\_

**Budget Amendment** 2021-111-03 **approved by Commission on** \_\_\_\_\_

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
 DWIGHT JEWELL  
 COMMISSION CHAIRMAN

\_\_\_\_\_  
 RITA CROWDER  
 COUNTY CLERK

**BA 116-04 LINE ITEMS \$18,500**

**| BUDGET AMENDMENT**

**2021-116-04**

Request is hereby made to amend **Fund 116 Solid Waste** budget as follows:

		<u>DEBIT:</u>	<u>CREDIT:</u>
116-55732-336	Conv. Ctr: Equipment Repairs	\$ 8,000	
116-55732-338	Conv. Ctr: Vehicle Repairs	10,500	
116-55732-187	Conv. Ctr: Overtime		\$ 500
116-55759-359	Disposal Fees		18,000
<b>TOTAL</b>		<b>\$ 18,500</b>	<b>\$ 18,500</b>

**Purpose:** Clean up line items. No fund balance draws.

**Budget Amendment Total**

**\$ 18,500**

**\$ 18,500**

As recommended by the Budget & Finance Committee \_\_\_\_\_

Motion to approve: \_\_\_\_\_

Second: \_\_\_\_\_

**Voice Vote** *Absent* \_\_\_\_\_

**Budget Amendment** 2021-116-04 **approved by Commission on** \_\_\_\_\_

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
DWIGHT JEWELL  
COMMISSION CHAIRMAN

\_\_\_\_\_  
RITA CROWDER  
COUNTY CLERK

**BA 131-05 LINE ITEMS \$3,325**

**| BUDGET AMENDMENT**

**2021-131-05**

Request is hereby made to amend **Fund 131 COUNTY HIGHWAY** budget as follows:

		<u>DEBIT:</u>	<u>CREDIT:</u>
131-62000-351	Hwy & Bridge Maintenance: Rentals	\$ 1,000	
131-63100-336	Operation & Maint. of Equip: Maint. & Repair	1,325	
131-63100-338	Operation & Maint. of Equip: Maint. & Repair	1,000	
131-61000-348	Administration: Postage		\$ 100
131-61000-413	Administration: Drugs & Medical Supplies		150
131-63100-454	Administration: Water and Sewer		175
131-61000-599	Administration: Other Charges		1,250
131-61000-408	Hwy & Bridge Maintenance: Concrete		1,500
131-61000-599	Hwy & Bridge Maintenance: Other Charges		150
<b>TOTAL</b>		<b>\$ 3,325</b>	<b>\$ 3,325</b>

**Purpose:** To Correct Line Items. No fund balance draws.

**Budget Amendment Total**

**\$ 3,325**

**\$ 3,325**

As recommended by the Budget & Finance Committee \_\_\_\_\_

Motion to approve: \_\_\_\_\_

Second: \_\_\_\_\_

**Voice Vote** *Absent* \_\_\_\_\_

**Budget Amendment** 2021-131-05 **approved by Commission on** \_\_\_\_\_

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
DWIGHT JEWELL  
COMMISSION CHAIRMAN

\_\_\_\_\_  
RITA CROWDER  
COUNTY CLERK

Amend the 2020-21 141 General Purpose School Budget by debiting Equity.

Amendments are to include:

<b>DEBIT EQUITY</b>	34555 Restricted for Education TECH	97,201.57
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<b>GRAND TOTALS</b>		<b>\$97,201.57</b>
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Amend the 2020-21 141 General Purpose School Budget by crediting Equity.

Amendments are to include:

<b>CREDIT EQUITY</b>	39000 Unassigned Fund Balance	97,201.57
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<b>GRAND TOTALS</b>		<b>\$97,201.57</b>
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**PURPOSE** *141-39000 Unassigned Fund Balance - BA necessary to dissolve the TECH (eRate) Restricted Equity Account in the amount of \$97,201.57 into Unassigned Fund Balance per most recent audit request.*

As recommended by the Board of Education on May 27, 2021

As recommended by the Budget & Finance Committee \_\_\_\_\_

Motion to approve \_\_\_\_\_  
 Second the motion \_\_\_\_\_

**ROLL CALL VOTE**

Budget Amendment **2021-141-21FB** approved by Commission on \_\_\_\_\_

**Approved:**

\_\_\_\_\_  
 DWIGHT JEWELL  
 COMMISSION CHAIRMAN

\_\_\_\_\_  
 RITA CROWDER  
 COUNTY CLERK

Amend the 2020-21 141 General Purpose School Budget by debiting Equity.

Amendments are to include:

<b>DEBIT EQUITY</b>	34655 Committed for Education TXTB	47,871.00
<b>GRAND TOTALS</b>		<b>\$47,871.00</b>

Amend the 2020-21 141 General Purpose School Budget by crediting Equity.

Amendments are to include:

<b>CREDIT EQUITY</b>	39000 Unassigned Fund Balance	47,871.00
<b>GRAND TOTALS</b>		<b>\$47,871.00</b>

**PURPOSE** *141-39000 Unassigned Fund Balance - BA necessary to dissolve the TXTB (Textbook) Restricted Equity Account in the amount of \$47,871 into Unassigned Fund Balance per most recent audit request.*

As recommended by the Board of Education on May 27, 2021

As recommended by the Budget & Finance Committee \_\_\_\_\_

Motion to approve \_\_\_\_\_  
Second the motion \_\_\_\_\_

**ROLL CALL VOTE**

Budget Amendment **2021-141-22FB** approved by Commission on \_\_\_\_\_

**Approved:**

\_\_\_\_\_  
DWIGHT JEWELL  
COMMISSION CHAIRMAN

\_\_\_\_\_  
RITA CROWDER  
COUNTY CLERK

Amend the 2020-21 141 General Purpose School Budget by debiting Revenue.

Amendments are to include:

<b>DEBIT REVENUES</b>	<b>Summer Learning Camp</b>	
	46590-CAMP 1 Other State Education Funds	60,709.14
	47590-CAMP 1 Other Federal Through State	31,652.25
	<b>Learning Loss Bridge Camp</b>	
	46590-CAMP 2 Other State Education Funds	24,233.04
	47590-CAMP 2 Other Federal Through State	12,979.86
	<b>STREAM Mini-Camp</b>	
	46590-CAMP 3 Other State Education Funds	17,345.47
	47590-CAMP 3 Other Federal Through State	9,043.50
<hr/> <b>GRAND TOTALS</b>		<b>\$155,963.26</b>

Amend the 2020-21 141 General Purpose School Budget by crediting line item

Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	<b>Summer Learning Camp</b>	
	71100 Regular Instruction Program	
	116 CAMP 1 Teachers	63,153.03
	201 CAMP 1 Social Security	3,908.79
	204 CAMP 1 State Retirement	6,493.60
	212 CAMP 1 Employer Medicare	914.15
	72120 Health Services	
	131 CAMP 1 Medical Personnel	2,560.00
	201 CAMP 1 Social Security	158.72
	204 CAMP 1 State Retirement	263.68
	212 CAMP 1 Employer Medicare	37.12
	72410 Office of the Principal	
	104 CAMP 1 Principals	12,609.00
	201 CAMP 1 Social Security	781.75
	204 CAMP 1 State Retirement	1,298.72
	212 CAMP 1 Employer Medicare	182.83
	<b>Learning Loss Bridge Camp</b>	
	71100 Regular Instruction Program	
	116 CAMP 2 Teachers	31,554.63
	201 CAMP 2 Social Security	1,954.39
	204 CAMP 2 State Retirement	3,246.81
	212 CAMP 2 Employer Medicare	457.07

*continued on next page*

**STREAM Mini-Camp**

71100 Regular Instruction Program	
116 CAMP 3 Teachers	10,087.20
163 CAMP 3 Educational Assistants	2,000.00
189 CAMP 3 Other Salaries & Wages	720.00
201 CAMP 3 Social Security	794.04
204 CAMP 3 State Retirement	1,155.12
212 CAMP 3 Employer Medicare	185.70
312 CAMP 3 Contracts with Private Agencies	2,000.00
429 CAMP 3 Instructional Supplies & Materials	3,122.09
72120 Health Services	
131 CAMP 3 Medical Personnel	2,560.00
201 CAMP 3 Social Security	158.72
204 CAMP 3 State Retirement	267.78
212 CAMP 3 Employer Medicare	37.12
72410 Office of the Principal	
104 CAMP 3 Principals	2,800.00
201 CAMP 3 Social Security	173.60
204 CAMP 3 State Retirement	288.40
212 CAMP 3 Employer Medicare	39.20

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**GRAND TOTALS** **\$155,963.26**

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**PURPOSE** *Regular Instruction Program - BA reflects new revenue in the amount of \$155,963.26 from State to pay for a portion of the new mandated Summer Learning Camps*

As recommended by the Board of Education on May 27, 2021

As recommended by the Budget & Finance Committee \_\_\_\_\_

Motion to approve \_\_\_\_\_  
Second the motion \_\_\_\_\_

Budget Amendment **2021-141-23** approved by Commission on \_\_\_\_\_

**Approved:**

\_\_\_\_\_  
DWIGHT JEWELL  
COMMISSION CHAIRMAN

\_\_\_\_\_  
RITA CROWDER  
COUNTY CLERK

Amend the 2020-21 141 General Purpose School Budget by debiting Revenue.

Amendments are to include:

<b>DEBIT REVENUES</b>	46980 Other State Education Funds STS	4,645.00
<b>GRAND TOTALS</b>		<b>\$4,645.00</b>

Amend the 2020-21 141 General Purpose School Budget by crediting line item

Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	71100 Regular Instruction Program 429 Instructional Supplies & Materials	4,645.00
<b>GRAND TOTALS</b>		<b>\$4,645.00</b>

**PURPOSE** *Regular Instruction Program - BA reflects new revenue in the amount of \$4,645 from TN Arts Commission for instructional supplies and materials.*

As recommended by the Board of Education on May 27, 2021

As recommended by the Budget & Finance Committee \_\_\_\_\_

Motion to approve \_\_\_\_\_  
Second the motion \_\_\_\_\_

Budget Amendment **2021-141-24** approved by Commission on \_\_\_\_\_

**Approved:**

\_\_\_\_\_  
DWIGHT JEWELL  
COMMISSION CHAIRMAN

\_\_\_\_\_  
RITA CROWDER  
COUNTY CLERK

Amend the 2020-21 141 General Purpose School Budget by debiting line item Expenditures. Amendments are to include:

<b>DEBIT EXPENDITURES</b>	72320 Director of Schools	
	524 In-service / Staff Development	2,000.00
	711 Furniture and Fixtures	300.00
	72250 Technology	
	722 Regular Instruction Equipment	13,050.00
<b>GRAND TOTALS</b>		<b>\$15,350.00</b>

Amend the 2020-21 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	72320 Director of Schools	
	307 Communication	10,000.00
	399 Other Contracted Services	5,000.00
	435 Office Supplies	250.00
	599 Other Charges	100.00
<b>GRAND TOTALS</b>		<b>\$15,350.00</b>

**PURPOSE** *Director of Schools - budget clean-up due to increases in Communications and Contracted Services*

As recommended by the Board of Education on May 27, 2021

As recommended by the Budget & Finance Committee \_\_\_\_\_

Motion to approve \_\_\_\_\_  
Second the motion \_\_\_\_\_

Budget Amendment 2021-141-25 approved by Commission on \_\_\_\_\_

**Approved:**

\_\_\_\_\_  
DWIGHT JEWELL  
COMMISSION CHAIRMAN

\_\_\_\_\_  
RITA CROWDER  
COUNTY CLERK

Amend the 2020-21 141 General Purpose School Budget by debiting line item Expenditures. Amendments are to include:

<b>DEBIT EXPENDITURES</b>	72710 Transportation	
	412 Diesel Fuel	4,200.00
	82130 Principal on Debt	
	612 Principal on Other Loans	26,130.00
<b>GRAND TOTALS</b>		<b>\$30,330.00</b>

Amend the 2020-21 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	82230 Education Interest on Debt	
	613 Interest on Other Loans	30,330.00
<b>GRAND TOTALS</b>		<b>\$30,330.00</b>

**PURPOSE** *Education Interest on Debt - BA necessary to pay for the interest on the Middle School Roof loan.*

As recommended by the Board of Education on May 27, 2021

As recommended by the Budget & Finance Committee \_\_\_\_\_

Motion to approve \_\_\_\_\_  
Second the motion \_\_\_\_\_

Budget Amendment **2021-141-26** approved by Commission on \_\_\_\_\_

**Approved:**

\_\_\_\_\_  
DWIGHT JEWELL  
COMMISSION CHAIRMAN

\_\_\_\_\_  
RITA CROWDER  
COUNTY CLERK

Amend the 2020-21 141 General Purpose School Budget by debiting line item Expenditure. Amendments are to include:

<b>DEBIT EXPENDITURES</b>	71100 Regular Instruction Program	
	722 Regular Instruction Equipment	3,530.00
<b>GRAND TOTALS</b>		<b>\$3,530.00</b>

Amend the 2020-21 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	71150 Alternative Instruction Program	
	116 Teachers	3,000.00
	201 Social Security	185.00
	204 State Retirement	305.00
	212 Employer Medicare	40.00
<b>GRAND TOTALS</b>		<b>\$3,530.00</b>

**PURPOSE** *Alternative Instruction Program - budget clean-up due to bonus payments*

As recommended by the Board of Education on May 27, 2021

As recommended by the Budget & Finance Committee \_\_\_\_\_

Motion to approve \_\_\_\_\_  
Second the motion \_\_\_\_\_

Budget Amendment **2021-141-27** approved by Commission on \_\_\_\_\_

**Approved:**

\_\_\_\_\_  
DWIGHT JEWELL  
COMMISSION CHAIRMAN

\_\_\_\_\_  
RITA CROWDER  
COUNTY CLERK

Amend the 2020-21 141 General Purpose School Budget by debiting Revenue.  
Amendments are to include:

<b>DEBIT REVENUES</b>	46590 CAMP	26,146.90
<b>GRAND TOTALS</b>		<b>\$26,146.90</b>

Amend the 2020-21 141 General Purpose School Budget by crediting line item  
Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	72710 Transportation	
	105 Supervisor	1,600.00
	146 Bus Drivers	11,100.00
	201 Social Security	650.00
	204 State Retirement	525.00
	212 Employer Medicare	150.00
	412 Diesel Fuel	12,121.90
<b>GRAND TOTALS</b>		<b>\$26,146.90</b>

**PURPOSE** *Transportation - BA reflects new revenue in the amount of \$26,146.90 from State to pay for the transportation portion of the new mandated Summer Learning Camp.*

As recommended by the Board of Education on May 27, 2021

As recommended by the Budget & Finance Committee \_\_\_\_\_

Motion to approve \_\_\_\_\_  
Second the motion \_\_\_\_\_

Budget Amendment **2021-141-28** approved by Commission on \_\_\_\_\_

**Approved:**

\_\_\_\_\_  
DWIGHT JEWELL  
COMMISSION CHAIRMAN

\_\_\_\_\_  
RITA CROWDER  
COUNTY CLERK

Amend the 2020-21 141 General Purpose School Budget by debiting line item Expenditure. Amendments are to include:

<b>DEBIT EXPENDITURES</b>	72610 Operation of Plant	
	415 Electricity	20,300.00
<b>GRAND TOTALS</b>		<b>\$20,300.00</b>

Amend the 2020-21 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	82130 Principal on Debt - Education	
	612 Principal on Other Loans	18,500.00
	82230 Interest on Debt - Education	
	613 Interest on Other Loans	1,800.00
<b>GRAND TOTALS</b>		<b>\$20,300.00</b>

**PURPOSE** *Principal on Debt - Education - \$20,300 - budget amendment necessary complete year 1 payment for middle school roof.*

As recommended by the Board of Education on June 17, 2021

As recommended by the Budget & Finance Committee \_\_\_\_\_

Motion to approve \_\_\_\_\_  
Second the motion \_\_\_\_\_

Budget Amendment 2021-141-29 approved by Commission on \_\_\_\_\_

**Approved:**

\_\_\_\_\_  
DWIGHT JEWELL  
COMMISSION CHAIRMAN

\_\_\_\_\_  
RITA CROWDER  
COUNTY CLERK

Amend the 2020-21 143 Food Service School Budget by debiting Revenue. Amendments are to include:

<b>DEBIT REVENUES</b>	47112 USDA Commodities	10,981.75
<b>GRAND TOTALS</b>		<b>\$10,981.75</b>

Amend the 2020-21 143 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	73100 Food Service Program	
	469 USDA - Commodities	10,981.75
<b>GRAND TOTALS</b>		<b>\$10,981.75</b>

**PURPOSE** *Food Service Program - BA necessary to amend the value of FY21 commodities*

As recommended by the Board of Education on May 27, 2021

As recommended by the Budget & Finance Committee \_\_\_\_\_

Motion to approve \_\_\_\_\_  
Second the motion \_\_\_\_\_

Budget Amendment **2021-143-01** approved by Commission on \_\_\_\_\_

**Approved:**

\_\_\_\_\_  
DWIGHT JEWELL  
COMMISSION CHAIRMAN

\_\_\_\_\_  
RITA CROWDER  
COUNTY CLERK

Amend the 2020-21 143 Food Service School Budget by debiting Revenue. Amendments are to include:

**DEBIT Revenue**

47112 USDA Commodities 424.20

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**GRAND TOTALS** **\$424.20**

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Amend the 2020-21 143 Food Service School Budget by crediting line item Expenditures. Amendments are to include:

**CREDIT EXPENDITURES**

73100 Food Service  
469 USDA Commodities 424.20

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**GRAND TOTALS** **\$424.20**

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**PURPOSE** *Food Service - \$424.20 - budget amendment necessary to pay for last-minute food commodities that were delivered.*

As recommended by the Board of Education on June 17, 2021

As recommended by the Budget & Finance Committee \_\_\_\_\_

Motion to approve \_\_\_\_\_

Second the motion \_\_\_\_\_

Budget Amendment **2021-143-02** approved by Commission on \_\_\_\_\_

**Approved:**

\_\_\_\_\_  
DWIGHT JEWELL  
COMMISSION CHAIRMAN

\_\_\_\_\_  
RITA CROWDER  
COUNTY CLERK

# HARTSVILLE/TROUSDALE COUNTY, TENNESSEE

# DEBT MANAGEMENT POLICY



This policy is included in the digital copy of the Commission Agenda Packet and will not be included in the hard copy

**Goal/Mission:** To provide management with appropriate guidelines and direction to assist in making sound debt management decisions. To further demonstrate strong financial management practices for our county citizens, outside investors, and credit agencies.

**Objectives:**

1. Enhance decision process transparency and identify all expenditures of principal, interest, and annual costs along with issue specific transaction costs
2. Address hiring outside professionals
3. Address any potential conflict of interest issues
4. Additional requirements for new debt

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***1. Enhance transparency of decisions by way of Annual Debt Report, Annual Budgets, and Specific New Issue Report***

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Responsibilities for analysis and reporting shall be with the County Mayor/Executive and the county's budget committee.

To ensure transparency of decisions, an annual debt payment reports and annual debt service budgets, as well as specific issuance debt reports (i.e. those required by state law) shall be prepared and available for public review and comment. County officials will comply with State of Tennessee Open Record laws and respond to record requests from any citizen of Tennessee promptly.

**Annual Debt Report**

An annual debt payment report shall be submitted to the county legislative body by June of each year, generally the report will be presented with the annual debt budget.

The annual report shall consist of but not be limited to:

- Budget summary and detailed budget as required by the Comptroller's office.
- Net Debt Calculation (Total Principal outstanding less most recent year respective debt fund balance).
- Calculation of Net Debt per capita from last official census (net debt/population).
- Documentation of the most recent debt rating.
- Reports will reflect estimated fund balance.

## **Annual Debt Budgets**

Annual Debt Budgets shall be adopted by the county legislative body and comply with legal notice and filings requirements per the Trousdale County Charter and State Open Records Law.

## **Transparency:**

The County shall comply with legal requirements for notice and for public meetings related to debt issuance. In the interest of transparency, all costs (including interest, issuance, continuing, and one-time) shall be disclosed to the citizens/members, governing body, and other stakeholders in a timely manner.

## **Definition of Debt:**

All obligations of the County to repay, with or without interest, in installments and/or at a later date, some amount of money utilized for the purchase, construction, or operation of County resources. This includes but is not limited to the following: capital outlay notes (CON), revenue bonds, bond anticipation notes, grant anticipation notes, tax anticipation notes, general obligation refunding bonds, revenue refunding bonds, inter-fund loans, capital leases, and loans of any type.

## **Role of Debt:**

Long-term debt shall not be used to finance current operations. Long-term debt may be used for capital purchases or construction identified in the annual budget process. Short-term debt may be used for certain projects and equipment financing as well as for operational borrowing; however, the County will minimize the use of short-term cash flow borrowings by maintaining adequate working capital and close budget management.

## **Legal Requirements - Notices**

The County shall comply with all legal requirements for notice and for public meetings related to debt issuance.

## **Costs**

In the interest of transparency, all costs (including interest, issuance, continuing, and one-time) shall be disclosed to the citizens/members, governing body, and other stakeholders in a timely manner.

## **Types and Debt Limitation**

The County's total outstanding debt obligation will be monitored and reported to the County Commission by the County Mayor/Executive. The County Mayor/Executive shall also monitor the maturities and terms and conditions of all obligations to ensure compliance and report to the County Commission any matter that adversely affects the credit or financial integrity of the County.

The County will seek to structure debt with level or declining debt service payments over the life of each individual bond issue or loan.

As a general rule, the County will not backload, use “wrap-around” techniques, balloon payments or other exotic formats to pursue the financing of projects. When refunding opportunities, natural disasters, other non-general fund revenues, or other external factors occur, the County may utilize non-level debt methods. However, the use of such methods must be thoroughly discussed in a public meeting and the mayor and governing body must determine such use is justified and in the best interest of the County.

### **New Debt Issuance**

Any new debt issuance shall comply with State Form CT-0253 as well as any other state required forms that detail all associated costs for the issuance of the proposed debt. These records will be available for public and county commission inspection prior to the commission approval of the debt issuance.

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## ***2. Hiring of professionals for Debt Issuance***

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- From time to time the county may hire legal counsel, a financial advisor or underwriter to assist in issuance of debt.
- Financial Advisor: The County shall enter into a written agreement with each person or firm serving as financial advisor for debt management and transactions. Whether in a negotiated or competitive sale, the financial advisor shall **not** be permitted to bid on, privately place or underwrite an issue for which they are providing advisory services for the issuance. The county will utilize the most current definition of “financial advisor”, as determined by the U.S. Securities and Exchange Commission and the Municipal Securities Rulemaking Board, when determining what exactly defines a financial advisor.
- Underwriter: If there is an underwriter, the county shall require the underwriter to clearly identify itself in writing (e.g. in a response to a request for proposal or in promotional materials provided to the issuer) as an underwriter and not as a financial advisor from the earliest stages of its relationship with the county with respect to that issue. The underwriter must clarify its primary role as a purchaser of securities in an arm’s-length commercial transaction and that it has financial and other interests that differ from those of the county’s. The underwriter in a publically offered, negotiated sale shall be required to provide pricing information both as to interest rates and to takedown per maturity to the governing body in advance of the pricing of the debt.
- All professionals involved with the cost of issuance of debt shall disclose the estimated cost of their respective services including “soft” costs or compensations in lieu of direct payments to the county commission prior to the issuance of the debt.

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### **3. Conflict of interest issues**

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- It is required that all professionals related to the debt issue will enter into a written engagement letter related to their proposed services, cost, and any potential conflict of interest. These letters will be signed by the county mayor/executive and are open records.
- Professionals involved in a debt transaction hired or compensated by the county shall be required to disclose to the county existing client and business relationships between and among the professionals to a transaction (including but not limited to financial advisor, swap advisor, bond counsel, swap counsel, trustee, paying agent, underwriter, counterparty, and remarketing agent), as well as conduit issuers, sponsoring organizations and program administrators. This disclosure shall include that information reasonably sufficient to allow the county to appreciate the significance of the relationships. No engagement letter is required for any lawyer who is an employee of the county or lawyer or law firm which is under a general appointment or contract to serve as counsel to the county. The county does not need an engagement letter with counsel not representing the county, such as underwriters' counsel.
- Professionals who become involved in the debt transaction as a result of a bid submitted in a widely and publicly advertised competitive sale conducted using an industry standard, electronic bidding platform are not subject to this disclosure. No disclosure is required that would violate any rule or regulation of professional conduct.

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#### **4. Additional Requirements for New Debt**

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- All leases will be reviewed by the county attorney prior to execution of the lease, in order to determine if the instrument is a capital or operating lease. No county official that is not authorized by State statute should execute a capital lease on behalf of the county. Since capital leases are typically the least used and most expensive means of financing, the county commission should fully understand the cost of the asset and borrow cost imputed, as well as, whether they intend to use the asset through the end of its useful life.
- In accordance with State statute, no repayment schedule of debt will extend past the useful life of the asset that the funds are being issued for. The most current, adopted county's capital asset policy will be referenced for asset useful lives.
- If borrowing using capital outlay notes, the county should solicit a minimum of three rate and issuance cost quotes and select the lowest and best offer. The county will contact the State loan pool to solicit a quote from the pool, as well as local banks.
- Repayment schedules should use the straight-line method of repayment (debt retirement similar to a conventional home loan). Any other repayment schedule must be approved by the comptroller's office in writing and fully disclose the additional interest cost compared to straight-line repayment.
- When considering bonded debt, the county will compare the proposed repayment schedule with the straight-line method noted and will determine whether the new debt has an advanced repayment schedule, straight-line or back loaded schedule.
- The county commission may utilize variable rate debt in the county's overall debt management plan. The county will maintain a reasonable fund balance in the general debt service fund to safeguard against interest rate and liquidity risks.
- In the case of refinancing, an analysis report shall be provided which fully explains the reasons for the refinancing and the net savings and costs of the refinancing which will including not only interest charges but also the fees associated with the transaction.
- State Form CT- 0253 will be prepared prior to a new issue reflecting a preliminary estimate of cost of issuance and this form will be reviewed by the county commission at the time of debt approval.

#### **Amendment of Policy**

The county commission will review the debt policy at a minimum on an annual basis to insure timely updates to the policy.

# Hartsville/Trousdale County Commission Committee Attendance Record

NAME: \_\_\_\_\_

**Month of:      JUNE 2021**

Committee Name			Initials
Steering	6/1/2021	43	
Parks & Rec	6/14/2021	43	
Prison Relations	6/15/2021	43	
Building	6/17/2021	43	
Budget	6/21/2021	43	
		43	
		43	
		43	
		43	
<i>All other Advisory boards, committees, and commissions (Planning Commission, BZA, etc) are <u>separate</u> from this listing.</i>			
Work Session	6/21/2021	81	
Commission	6/28/2021	107	

Amount Due \$ \_\_\_\_\_

\_\_\_\_\_  
Commissioner Signature

\_\_\_\_\_  
Date

*\*Commissioners are paid only for the attendance of committees of which they are appointed. You may attend other committee meetings at your leisure. Sheets will be checked with the minutes.*